



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
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TRENTON, NJ 08625-0081

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

JOHN J. HOFFMAN
Acting Attorney General

JENNIFER E. FRADEL
Administrator

November 10, 2015
NOTICE OF JOB VACANCY
#15-231

An opportunity currently exists in the unclassified service within the Department of Law & Public Safety, Division of Law, for applicants who meet the minimum job requirements specified below:

TITLE: Deputy Attorney General 2
(Assistant Section Chief— Personnel, Community Affairs and Elections)

SALARY: \$79,247.71 to \$114,890.41

LOCATION: Division of Law
Hughes Justice Complex
Trenton, NJ 08625

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under the supervision of the Assistant Attorney General of the Administrative Practice Group, and the Section Chief of the Personnel, Community Affairs and Elections section is responsible for assisting in the oversight and management of the Section, including staff supervision.

REQUIREMENTS

EXPERIENCE: Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

LICENSE: Admission to practice as an Attorney-at-Law in the State of New Jersey.

Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

If you possess the required experience and are interested in the position, you must complete an application found on the Division of Law's website at <http://www.nj.gov/oag/law/pdf/dagapp-form-fill.pdf> Current Division of Law employees need only send a resume and cover letter.

*When completed, please send the application, a resume, cover letter indicating vacancy number 15-231, Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample, and an unofficial copy of your law school transcript before the closing date of **November 24, 2015** to:*

Recruitment Coordinator
LPS.Humanresources@lps.state.nj.us

-OR-

Office of the Attorney General
P.O. Box 081
Trenton, NJ 08625-0085

If submitting your documents via email you must include 15-231 in the subject-line.

Please do not submit your documents in duplicate; choose one delivery method: email or hard copy.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

